

Municipality of the District of Lunenburg

Policy Details	
Name	Deputy Mayor
Number	011
Legislative Authority	Sec. 16 MGA
Effective Date	October 20, 2024

Purpose

- 1 To establish a policy on the appointment of Deputy Mayor as required under the Municipal Government Act (MGA).

Role

- 2 (1) The Deputy Mayor has all the power and authority, and will perform all the duties of Mayor when the Deputy Mayor is notified that:
 - (a) the Mayor is absent or unable to fulfil the duties of the Mayor,
 - (b) the office of the Mayor is vacant.

Selection Process

- 3 (1) Council will elect a Deputy Mayor yearly at the first regular Council meeting in November.
 - (2) The Deputy Mayor will be elected by ballot, as set in Policy 001 Proceedings of Council.
 - (3) If only one Councillor is nominated and they accept the nomination, they will be acclaimed to the position.
 - (4) If more than one Councillor is nominated, a vote will be conducted by ballot, as outlined in Policy 001 Proceedings of Council, and
 - (5) After the vote is tallied, the Mayor will declare the successful candidate to serve as Deputy Mayor.
 - (6) A Councillor may resign as the Deputy Mayor prior to the completion of the term, without resigning from Council.

Term


- 4 (1) The Deputy Mayor may serve until the end of the second regular monthly meeting in October, after the one-year (12 month) term has expired, with the exception of an election year, where the term expires at the end of the first regular monthly meeting in October.
- (2) Councillors are eligible to reoffer and serve more than one term in a four-year mandate.
- (3) If the Deputy Mayor resigns as member of Council, Council will elect a replacement for the balance of the term.

Effective Date

- 5 This Policy is effective on the first regular Council session or Special Council session, whichever event occurs first, following the general Municipal Election of October 19, 2024.

Repeal and Replace

- 6 Policy 011, approved on November 22, 2000 and amended May 13, 2008, is hereby repealed and replaced with new Policy 011.

Policy Adoption	
Date of Original Passage	November 22, 2000
Date of Notice of Intent to Repeal & Replace	June 18, 2024
Date of Council Approval	June 25, 2024
Date Effective if different from Date of Approval	October 20, 2024
I certify that this Policy 011 Deputy Mayor was adopted by Municipal Council as indicated above.	
Signature of Municipal Clerk 	Date June 25, 2024

Version	Amendment Description	Approval Date
Original V1	Deputy Mayor Policy	Nov. 22, 2000
V2	Amended term from two years to one year	May 13, 2008
Repealed & Replaced	Amended to enable reoffering within 4 year mandate, updated to accessible format and language.	June 25, 2024