

Municipality of the District of Lunenburg POLICY

Title: Acts of Bravery and Substantial Achievement Awards	
Policy No. MDL-42	
Effective Date: March 11, 2008, February 10, 2016	Amended Date: February 10, 2009, January 26, 2016

PART 1

Title: Acts of Bravery

The Council of the Municipality of the District of Lunenburg hereby adopts the following Policy to establish a clear procedure for the awarding to individuals who have performed an **outstanding act of bravery**. This individual is being recognized for their attempt to save the life of another, usually in hazardous circumstances and at great personal risk.

1.1 Eligibility

- a) Any Municipal resident who has performed an **outstanding** act of bravery is eligible for the award, whether the act of bravery occurred within the District of Lunenburg or beyond.
- b) Any non-resident who has performed an **outstanding** act of bravery within the District of Lunenburg is eligible for the award.

1.2 Nomination Procedure

A letter shall be forwarded to Municipal Council c/o the Nominating Committee, naming the individual and describing why this person should receive an award. The letter shall be signed by at least two people, and provide as much detail as possible. (amended Jan. 26/16)

1.3 Letters of Support

Letters of support shall be required, preferably from people directly affected by or involved in what the nominee has done. The support letters shall describe the impact of the nominee's actions.

1.4 Decision

The Nominating Committee shall recommend to Council those deemed worthy of the award. The Nominating Committee may forward nominees on to other levels of government for further recognition. (amended Jan. 26/16)

1.5 Nomination Deadline

A nomination can occur at any time throughout the year.

1.6 Forwarding of Nominations

Letters of nomination and support may be mailed, emailed, faxed or dropped off in person to:

Municipality of the District of Lunenburg – Nominating Committee
210 Aberdeen Road, Bridgewater, NS B4V 4G8
E-mail: recreation@modl.ca
Fax: (902) 543-7123

All nominations will be acknowledged and held in confidence and for more information contact 541-1323.

(amended Jan. 26/16)

1.7 Presentation of Awards

Municipal Council may present these awards during a mutually agreed upon Council meeting. All recipients shall receive a certificate/plaque. A recipient may choose to receive their award at a community ceremony.

PART 2

Title: Substantial Achievement

The Council for the Municipality of the District of Lunenburg hereby adopts the following Policy to establish a clear procedure for the honoring of an individual or group of residents who has distinguished themselves by reaching a **substantial achievement** on a Local, Provincial or National level in the areas of arts, culture, sport, voluntarism or youth achievement.

This award should not be routinely awarded to school sport teams or community sport teams winning Provincial or National Level competitions. If there is a special circumstance that makes the win unique or special in some way, and it meets the definition of Substantial Achievement it may be considered.

Definitions:

Substantial: having great meaning or lasting effect, significant worth or consequence, to be sufficiently large in size, amount, or number to merit attention, and to have real worth, value or effect.

Achievement: something accomplished; by superior ability; special effort, a great heroic deed, connotes final accomplishment of something noteworthy, after much effort and often in spite of obstacles and discouragements. Synonyms – Feat – performance of something difficult, generally demanding skill and strength.

2.1 Eligibility

Any Municipal resident or group of residents who has reached a **substantial** achievement is eligible for the award.

2.2 Nomination Procedure

A letter shall be forwarded to Municipal Council c/o the Nominating Committee, naming the individual and describing why this person should receive an award. The letter shall be signed by at least two people, and provide as much detail as possible. (amended Jan. 26/16)

2.3 Letters of Support

Letters of support shall be required, preferably from people directly affected by or involved in what the nominee has done. The support letters shall describe the impact of the nominee's actions.

2.4 Decision

The Nominating Committee shall recommend to Council those deemed worthy of the award. The Nominating Committee may forward nominees on to other levels of government for further recognition. (amended Jan. 26/16)

2.5 Nomination Deadline

A nomination can occur at any time throughout the year.

2.6 Forwarding of Nomination

Letters of nomination and support may be mailed, emailed, faxed or dropped off in person to:

Municipality of the District of Lunenburg – Nominating Committee
210 Aberdeen Road, Bridgewater, NS B4V 4G8
E-mail: recreation@modl.ca
Fax: (902) 543-7123

All nominations will be acknowledged and held in confidence and for more information call 541-1323.

2.7 Presentation of Awards

Municipal Council may present these awards during a mutually agreed upon Council meeting. All recipients shall receive a certificate/plaque. A recipient may choose to receive their award at a community ceremony.

Clerk’s Annotation for Official Policy Book	
Date of Adoption	<u>March 11, 2008</u>
Date of Notice to Council Members of Intent to Consider Amendments	<u>January 16, 2009</u>
Date of Passage of Amendments:	<u>February 10, 2009</u>
Date of Notice to Council Members of Intent to Consider Amendments:	<u>January 19, 2016</u>
Date of Passage of Amendments:	<u>January 26, 2016</u>
I certify that this “ <i>Acts of Bravery and Substantial Achievement Awards</i> ” was adopted by Council as indicated above.	
_____	_____
Municipal Clerk	Date