

# Municipality of the District of Lunenburg

## POLICY

Title: <b>Reimbursement of Educational and Training Expenses of <i>Council Members</i></b>	
Policy No. <b>MDL-19</b>	
Effective Date: April 9, 2002	Amended Date: January 10, 2017

- 1.0** This policy is entitled “Reimbursement of Educational and Training Expenses of Council Members”. Council members of the Municipality of the District of Lunenburg are eligible for reimbursement of educational and training expenses as outlined in this Policy.  
**Amended Jan. 10, 2017**
- 2.0** Any power conferred by this Policy upon an employee of the Municipality of the District of Lunenburg to authorize expenditures shall be exercised in a manner consistent with the By-laws and Policies of the Municipality of the District of Lunenburg.
- 3.0** Reimbursement for educational and training expenses under this Policy is based on the following criteria:
  - 3.1** The course must be municipally related.
  - 3.2** Eligible costs include tuition, course fees and required printed course material including textbooks.
  - 3.3** Successful completion of the course is required before reimbursement under this Policy.
  - 3.4** Individual Council members are eligible for reimbursement of qualifying expenses up to an amount equal to their pro-rated share of the money allocated in the current Fiscal Year’s applicable budget allocation. **Amended Jan. 10, 2017**

**Annotation for Official Policy Book**

Date of Adoption:

April 9, 2002

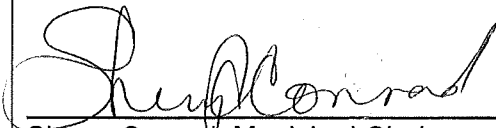
Date of Notice to Council Members of Intent to Consider:  
(7 days minimum)

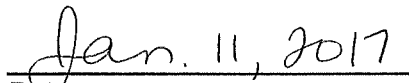
December 20, 2016

Date of Passage of Amendments:

January 10, 2017

I certify that this "Reimbursement of *Educational and Training Expenses of Council Members*" Policy was adopted by Council as indicated above.

  
\_\_\_\_\_  
Sherry Conrad, Municipal Clerk

  
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Date