



Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name:	Kevin Malloy
Claimant's Title:	CAO
Period Covered	May 31-Jun 30, 2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	kms driven	Mileage calculated @ 0.4400	Meals			*Other Expenses	Paid by Municipality		Notes
						Breakfast	Lunch	Dinner		Credit Card	Invoice	
May 31-Jun 4	FCM Conference - Halifax, NS								-			
05-31-18	Dinner - Baton Rouge							25.70	-			
06-02-18	Lunch - Maxwell's Plum						28.95		-			
06-04-18	Lunch - Bluenose II Restaurant						18.20		-			
05-31-18	Travel from Bridgewater to Halifax			100.00	44.00				-			
06-06-18	NSFM - Spring Workshop								-		338.50	
06-15-18	Breakfast - Diner 325						11.57		-			
06-15-18	Travel - Bridgewater to Liverpool & Return			114.00	50.16				-			
06-18-18	Parking - NSFM Workshop		21.00						-			
06-25-18	NSFM - Physician's Recruitment Session								-		86.25	
06-27-18	Residence Inn - FCM								-	886.07		
06-28-18	Parking - CPA Course		12.00						-			
06-27-18	White Point - AMA Conference								-	63.28		
04-23-18	Dinner - Mug & Anchor Pub Offsite Meetings							15.86	-			
		-	33.00						-			
					94.16		11.57	63.01	25.70			
										949.35	424.75	

Total Expenses: 1,601.54

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.