

AGENDA
REMO COMMITTEE MEETING

Monday, January 21, 2019
Municipality of the District of Lunenburg
Council Chambers
1:30 p.m.

	<u>Page</u>
1. <u>CALL TO ORDER</u>	
2. <u>ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION</u>	
3. <u>APPROVAL OF AGENDA</u> – Added Items	
4. <u>APPROVAL OF MINUTES</u> – November 19, 2018 (circulated)	
5. <u>BUSINESS ARISING FROM MINUTES</u> - NIL	
6. <u>NEW BUSINESS</u>	
6.1 Draft 2019/20 REMO Budget.....	1
6.2 2019 Emergency Exercise Plan	2
7. <u>REMO COORDINATOR MONTHLY REPORTS</u>	
7.1 November & December 2018	3-7
8. <u>ADDED ITEMS</u> - NIL	
9. <u>IN CAMERA</u> - NIL	
10. <u>NEXT MEETING</u> – March 18, 2019 at 1:30 p.m.	
11. <u>ADJOURNMENT</u>	

	2018/19 Budget	Less Current additions	Baseline	Proposed Additions		Proposed 2019/20 budget
01-2250000-106 - VACATION PAY	2,900	0	2,900	100		3,000
01-2250000-109 - EMO PYMTS-CONTINGENCY	5,000	5,000	0	0		0
01-2250000-119 - HONORARIUMS/WAGES	53,000	0	53,000	700		53,700
01-2250000-129 - EMPLOYEE BENEFITS	4,500	0	4,500	200		4,700
01-2250000-136 - SERVICE AWARDS - REMO	0	0	0	0		
01-2250000-140 - TRAVEL	2,000	0	2,000	1,000		3,000
0275 - REMO PERSONNEL SERVICES	67,400	5,000	62,400	2,000		64,400
01-2250000-141 - CONFERENCE/TRAINING	1,000	0	1,000	1,000		2,000
01-2250000-201 - OFFICE EXPENSES (REMO)	1,000	0	1,000	500		1,500
01-2250000-210 - ADMINISTRATION-INSURANCE	900	0	900	0		900
01-2250000-225 - RADIO EQUIPMENT	500	0	500	0		500
01-2250000-226 - OTHER EQUIPMENT	2,500	0	2,500	0		2,500
01-2250000-230 - TELEPHONE-LOCAL SERVICE	1,300	0	1,300	-200		1,100
01-2250000-231 - CELLULAR PHONE (REMO)	1,700	0	1,700	1,000		2,700
01-2250000-235 - ADVERTISING-GENERAL	1,200	0	1,200	0		1,200
01-2250000-236 - ADMINISTRATION-ACCOUNTING	1,000	0	1,000	0		1,000
01-2250000-239 - TELEPHONE-INTERNET SERVICE	500	0	500	500		1,000
01-2250000-248 - ADMINISTRATION-RENTAL	1,300	0	1,300	0		1,300
01-2250000-249 - MOCK EXERCISES	500	0	500	500		1,000
01-2250000-254 - LICENSE FEES	800	0	800	0		800
01-2250000-272 - WEBSITE	1,500	0	1,500	-1,500		0
01-2250000-299 - CONTINGENCY	6,500	0	6,500	-2,500		4,000
01-2250000-999 - HARMONIZED SALES TAX	0	0	0	0		0
01-2250001-235 - ADVERTISING-SPECIAL	2,000	0	2,000	0		2,000
01-2250001-236 - ADMINISTRATION-CLERICAL	3,500	0	3,500	0		3,500
01-2250004-230 - TELEPHONE-ANSWERING SERVICE	900	0	900	-900		0
01-2250006-295 - GROUND SEARCH & RESCUE GRANT	10,000	0	10,000	0		10,000
01-2250006-??? Narcan Kits for Fire Departments (36)	0	0	0	5,000		5,000
0280 - REMO - ADMIN	38,600	0	38,600	3,400		42,000
Total - EMERGENCY MEASURES	106,000	5,000	101,000	5,400		106,400
Cost Sharing	UA 2017/18	Share	Last Year Cont.	UA 2018/19	share	Contribution
Town of Bridgewater	662,945,751	12.9%	13,674.59	671,832,908	12.7%	13,507.97
Town of Mahone Bay	129,147,077	2.5%	2,663.92	131,291,709	2.5%	2,639.77
District of Chester	1,524,133,103	29.7%	31,438.31	1,598,816,174	30.2%	32,146.02
District of Lunenburg	2,562,519,971	49.9%	52,857.12	2,625,377,705	49.6%	52,786.21
Town of Lunenburg	260,147,796	5.1%	5,366.07	264,597,830	5.0%	5,320.04
	5,138,893,698	100.0%	106,000.00	5,291,916,326	100.0%	106,400

REMO Lunenburg County 2019 Emergency Exercise Plan

Goal: To conduct five risk-based Tabletop/discussion emergency exercises between Jan.- November 2019 focused on REOC activation activities.

Objectives and narrative for each exercise will be developed prior to each individual exercise. All exercises will be designed as table-top/discussions only and will be limited to no longer than 2 hours.

Date	Risk	Primary Event Location	Participants			
			REMCs AECs	CAO's	NS- EMO	Others
Jan. 23	All-hazard plan & responsibilities reviewed	N/A	X	optional	X	none
March	Inland Flooding	MODL	X	X	X	none
May	Heat Wave	Bridgewater	X	X	X	SSRH; Red Cross
July	Hurricane	TOL & TOMB	X	X	X	NSP; Elected Officials
Sept	Infectious Disease	MODC	X	X	X	SSRH; Municipal Department managers;
November	Plane Crash	103 (Exits 10-12)	X	X	X	RCMP; Fire; TIR; EHS; Red Cross

**Regional Emergency Management Organization
Monthly Report
November 2018**

REMO COMMITTEE
January 21, 2019
Item: 7.1
Authorization: A. Dumaresq

**AEC= Assistant Emergency Coordinator
DART-NS= Disaster Animal Response Team- Nova Scotia
DNR= Department Natural Resources
EMO= Emergency Management Organization
EMPIO= Emergency Management Public Information Officer
HRVA= Hazard Risk Vulnerability Assessment
MCCAP= Municipal Climate Change Adaptation Plan
NS-EMO= Nova Scotia Emergency Management Organization
PCC = Provincial Coordination Center (EMO-NS in Halifax)
REMC = Regional Emergency Management Coordinator
REMO= Regional Emergency Management Organization
REOC= Regional Emergency Operations Center
SA= Situational Awareness
SAREX = Search And Rescue Exercise (Coast Guard/DND)
SSRH= South Shore Regional Health
SSRSB= South Shore Regional School Board
TIR= Transportation Infrastructure Renewal
n/a= not applicable/not actioned**

Total Hours (70 hrs)	Date	Major Tasks	Issues/concerns
Response (48)	Nov. 1-5	Weather warnings received & distributed (winds & heavy rainfall); situational awareness	fire calls for trees down & sparking; 3000 without power less than 24 hours; 100 in isolated pockets more out for 48 hours
	Nov. 8	Email re flooded road concerns Murray Venoit Road (TIR to investigate); weather alert received & redistributed for rainfall/wind/nor'easter 13-14	
	Nov. 9-10	Weather warnings (wind & heavy rainfall) received & redistributed; twitter updates;	LaHave & Tancook ferry suspended, no other impacts
	No. 12-15	Weather warnings (wind & heavy rainfall) received & redistributed; twitter updates; additional warnings for weather	PCC activated; power outages Nov. 14- Chester (1000+) ferry's cancelled; reports received & delivered to PCC; trees on

		event 16-17 received & distributed	lines in LaHave & New Germany areas
	Nov. 24	Situational awareness during xmas on LaHave parade; mutual aid channel secured monitored & released	No incidents reported; will review plan in January with BPS- consider strategies to mitigate incidents such as fatality during Yarmouth parade
	Nov. 27	Weather warnings received & redistributed; twitter updates	
	Nov. 28-29	Weather warnings received & redistributed; twitter updates re potential power outages	Total Power outages in all towns + some surrounding areas @ 9am- ETR 16:00; teleconferences with PCC; REOC ACTIVATED at 16:00- power restored to all but approx. 700 with ETR as 23:30- All restored by 23:30; REOC de-activated at 16:30
Scheduled Meetings (6)	Nov.19	Advisory meeting & follow up (discussions with Mahone Bay)	
	Nov. 21	AEC meeting & follow up	
Liaison with First Responders & Emergency Partners (14)	Nov. 7	Presentation at Family Resource Center	
	Nov. 9	Meeting with Mahone Bay re evacuation for mass gatherings	
	Nov. 21	Phone calls & meetings re water strategy proposal in Yarmouth area	Suggested strategy options/discussions go to EMO-NS Zone meeting
	Nov. 27	Info on Comfort Centers redistributed to Fire Departments; meeting with CAO Mahone Bay	Some Fire Departments might not have redistributed changed Comfort Center policy
Reports (0)	N/A	N/A	

EMO-NS Liaison (0)	N/A	N/A	Included during response
Planning (2)	Nov. 26	Revisions started to EM Plan	

Heather MacKenzie-Carey; REMC

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December 2018**

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Total Hours (38 hrs)	Date	Major Tasks	Issues/concerns
Response (10)	Dec. 20-22	Weather warnings received & distributed (heavy rainfall, high surf, winds); situational awareness	Power outages (isolated areas approx. 1000 for less than 24 hours)
	Dec. 28-31	Weather warnings received & redistributed; twitter updates; situational awareness	
Scheduled Meetings (0)			
Liaison with First Responders & Emergency Partners (11)	Dec. 7	NS-EMO hurricane season summary review	
	Dec. 10	Query from NS-EMO re comfort Centers	
	Dec. 12	Exercise planning with Deputy REMC; CAO; NS-EMO	Exercise plan developed
Reports (2)	Dec. 3	November Reports	
EMO-NS Liaison (0)	N/A	N/A	Included above as liaison

Planning (15)	Dec. 5	Community resiliency webinar	
	Dec. 6	Community resiliency research	
	Dec. 17	Evacuation review; booked into conference in Halifax-Community resiliency	
	Dec. 27	Budget 2019/20	

Heather MacKenzie-Carey; REMC