

Municipality of the District of Lunenburg

Do You Know Your Civic Address?



What is a Civic Address?

Your civic address is the number, road name and community name used to identify buildings.
(Example: 318 Hirtle Beach Road, Kingsburg)

Why do I Need a Civic Address?

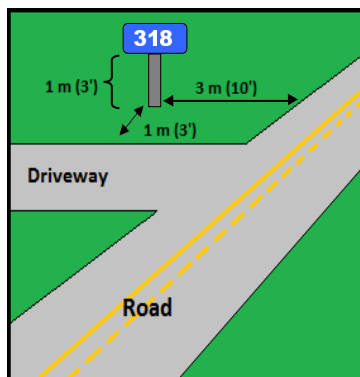
To ensure fast emergency response for fire, ambulance or police service. It's also useful for delivery services and visitors.

The Civic Address Bylaw makes it mandatory to post your civic number and/or private road name sign. Even if you have a seasonal cottage or a business, you require a civic address for emergency services.

Displaying Your Civic Number



- Numbers only, displayed horizontally
- White on a blue background
- Reflective material
- Visible from road and at driveway entrance
- Same side of road as building
- Within 1 m (3') of driveway and no further than 3 m (10') from the road where possible
- 1 m (3') above the grade of driveway



How do I Get a Civic Number?

- New buildings are issued numbers by the Building Official during the first inspection. **Please note: An occupancy permit may be withheld for your project until the civic number sign is posted.**
- If you have an existing building and you don't know your number, call (902) 541-1325 between 8:00am - 5:00pm, Monday to Friday
- Please contact the Municipal Office for locations that sell these standard signs
- Or you can visit our office at 10 Allée Champlain Drive, Cookville

What do I Need When I Call for a Civic Number?

With one or more of the following pieces of information, we will be able to locate your property quickly.

- Road and community name
- Your assessment account number (AAN). This can be found on your tax bill.
- Assessed owner's name
- Neighboring civic numbers

Do You Live on a Private Road?

If you live on a private road, it is required to have a road name sign posted to ensure fast emergency response service. If you are unsure that your private road is listed, or if you would like to name your road, please call (902)-541-1325.

Posting Road Name Signs

- Approved road names shall be posted within (90) days after notice of approval
- Lettering no less than 10 cm (4") in height, using Clearview Highway font type, or equivalent
- Be made of reflective material and consist of black letters on a white background
- At a sign height of no less than 1.5 m (5')
- Posted parallel to the road and a minimum of 1.5 m (5') from the edge of traveled main road surface and intersection of the private road
- Double sided signs to be posted within 1 m (3') of entrance
- If your private road intersects a public road, please contact the NS Department of Transportation before installing your sign as you may be required to apply for a 'Working in the Highway Right-of-Way' permit

Need More Information? Contact Us:

Municipality of the District of Lunenburg

Phone: (902) 541-1325

Fax: (902) 543-7123

Email: planning@modl.ca

Address: 10 Allée Champlain Drive, Cookville NS B4V 9E4

For a copy of the Civic Address Bylaw, go to: <http://www.modl.ca/civic-addressing/>

The Municipality of the District of Lunenburg maintains the official 911 street list and civic number database for the Municipality.

