

Terms of Reference: Indian Path Commons Advisory Committee

Approved: June 25, 2013

Amended:

Membership	<p>The Indian Path Commons Advisory Committee shall consist of the following:</p> <ul style="list-style-type: none">• Eight volunteer representatives from the community, who are in accord with the goal of the Indian Path Commons Committee of Council, plus the local MODL Councillor, will make up the voting representatives of the Committee.• An appointment to the Committee of Council will be for a three-year period. Beginning appointments will have to be adjusted so that two or three positions are opened each year, allowing both experience and fresh ideas to be represented at the same time.• When a representative's term is up, he or she will withdraw from the Committee of Council for at least a year, unless no other volunteer in accord with the goals of the Committee steps forward. In that case, a current representative could apply for another term. In the event that a representative ceases to be in accord with the goal for the Indian Path Common Committee of Council as stated above, he or she may be required by Council to resign.• The Director of Recreation Services or a designate representative will also attend meetings.• A quorum will consist of six voting community representatives, plus the local Councillor and/or a MODL Recreation Services staff member.• The Chair of the Indian Path Commons Committee of Council will be chosen annually by at least a quorum of the Committee's representatives.
Mandate	<p>To advise the Council of the Municipality of the District of Lunenburg on the operation, policies and overall management of the Indian Path Common Land following the stated goal, and to coordinate volunteers working on maintenance.</p>
Meetings	<p>The Committee shall meet at least semi-annually with the Director of Recreation Services or their designate and the Councillor appointed to the committee. Any additional meetings of the Committee will be determined by the Chair and Director of Recreation Services or their designate on an as-needed basis.</p> <p>Minutes of committee meetings will be made available to the public through Municipal staff after their approval by the Committee.</p> <p>Committee meetings will be open to the public, unless determined by members of the Committee to move in-camera for matters of personnel, legal affairs, or any other matter authorized under the Municipal Government Act.</p> <p>Municipal recreation staff will be responsible to advertise meetings.</p> <ul style="list-style-type: none">• When a member's term is up an ad will be posted seeking interested individuals who have a vested interest in the Indian Path Common to submit an application to serve on the Committee. The Indian Path Common Advisory Committee will review the applications and make recommendations to the Nominating Committee of Council, who will then make a recommendation of appointments to Council. All Committee member appointments will be made by Council. <p>Residents that are appointed as Committee members shall serve in a volunteer capacity and thus, will not receive any remuneration for serving on the committee.</p>

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Identified Responsibilities	<p>The Committee will bring forth concerns, issues, and ideas from the community</p> <ol style="list-style-type: none">1. The Committee will bring forth concerns, issues, and ideas from the community concerning the property.2. The Committee will advise recreation staff and Council on matters pertaining to the property.3. The Committee will provide input to recreation staff on the operation and policies relating to the property.4. The Committee will research and examine issues, as directed by Council, and report findings to Council through the Committee of the Whole.5. The Chair of the Committee may be requested to provide updates to Council.6. All statements made to the media will be made by a recreation staff member or Councillor as determined by Council.7. An annual report from the Indian Path Common Committee of Council will be forwarded to Council once a year. This could consist of a report of work done, of recommendations to Council, or/and a review of significant events affecting the Common during the year. This also will be a public document.
Resources	<p>The Committee will have recreation staff support. A recreation staff member will be present at each Committee meeting.</p> <p>The Committee shall, where circumstances warrant, request through the Chief Administrative Officer advice or assistance from other departments [in meetings or in writing, where possible].</p> <p>The Committee may invite resource people to committee meetings as needed.</p>
Goal	<p>The Indian Path Common is an Acadian forest reserve where nature takes its course with minimal human influence. Historically declared community land, the Common shall be preserved as a space for hiking, to be enjoyed in perpetuity. The ultimate goal for the Indian Path Common is to highlight the diversity and resilience of the Acadian forest ecosystem. The area must continue to be managed with sensitivity to ecotypes, succession and plant and animal communities.</p>

Indian Path Common
Committee of Council Nomination Application

I, _____, would like to express my interest in sitting as a member of the Indian Path Common Committee of Council for a three year term beginning _____ and ending _____.

Civic Address: _____

Mailing Address: _____

Phone: _____ Cell phone : _____

Email: _____

Work and/or volunteer background:

What skills and abilities will you bring to the committee?

Why do you want to join this committee?

Signature: _____ Date: _____