

Fire Service Annual Recognition Events Grant Guidelines

The Municipality of the District of Lunenburg (MODL) recognizes the important role our firefighters play in the community and created the Fire Service Annual Recognition Events grant to assist departments in hosting recognition events for members.

Funding Use

- To pay for costs associated with departments hosting annual recognition events, such as annual banquets, appreciation events, BBQs, etc.

Eligibility

- Only MODL Volunteer Fire Departments are eligible for funding.
- Applicants are eligible to receive the grant once per fiscal year.
- Grant may only be applied to hosting recognition events for volunteers/members.
- Applicants are not eligible to receive additional municipal funding for the event.
- Applicants must agree to recognize the Municipality for its contribution (e.g. banner, public announcement, sign, acknowledgement in brochure/program).

Procedures

- Applications will be received throughout the year.
- Submit a proposed budget, including total revenues from all sources.
- Submit a completed, signed application form.
- Applications are approved by the Fire Service Coordinator.
- The Fire Service Coordinator will notify the Fire Department and Council of successful applications.
- The recipient will receive 75% of the grant upon award. The final 25% will be paid upon proof that the event was held, complete with a description of the event and proof of payment.

Funding

- Grant may provide a maximum of \$25 per volunteer/member.
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Fire Service Annual Recognition Grant Application Form

Please complete and send to the MODL Fire Services Coordinator two months prior to anticipated event date.

Date			
Name of Department			
Department Chief Name			
Applicant Name & Position			
Work Phone		Home/Cell Phone	
Email			
Event Name			
Event Date			
Event Location			
Number of members/volunteers expected to attend			
Describe Event			

Please attach proposed budget, including total revenues from all sources.

Municipal Funding Requested

I certify that, to the best of my knowledge, the information provided in this grant application is accurate and that the application is endorsed by the department I represent.

Signature of Applicant

Signature of Department Chief