

**Municipality of the District of Lunenburg**  
**Minutes of a Meeting of the REMO Advisory Committee**  
**Via Tele/Video Conference**  
**Monday, January 17, 2022 – 1:30 p.m.**

**Attendance:**

**Municipality of the District of Chester**

Warden Allen Webber

Deputy Warden Floyd Shatford

Tara Maguire, Deputy Chief Administrative Officer

**Municipality of the District of Lunenburg**

Mayor Carolyn Bolivar-Getson

Deputy Mayor Cathy Moore

Tom MacEwan, Chief Administrative Officer

Alex Dumaresq, Deputy Chief Administrative Officer

Chris Kennedy, Fire Services Coordinator

**Town of Bridgewater**

Mayor David Mitchell

Councillor Wayne Thorburne, Vice-Chair

**Town of Lunenburg**

Mayor Matt Risser

Deputy Mayor Peter Mosher

Kevin Malloy, Interim Chief Administrative Officer

**Town of Mahone Bay**

Mayor David DeVenne, Chair

Councillor Penny Carver, Town of Mahone Bay

Dylan Heide, Chief Administrative Officer

**Regrets**

Councillor Michelle Greek, Municipality of the District of Lunenburg

Councillor Richard Nowe, Town of Mahone Bay

Dan McDougall, Chief Administrative Officer, Municipality of the District of Chester

Deputy Mayor Andrew Tanner, Town of Bridgewater

Councillor Susan Sanford, Town of Lunenburg

Tammy Crowder, Chief Administrative Officer

**NS EMO**

Andrew Mitton Emergency Management Preparedness Officer (left the meeting at 1:46 p.m. to attend NS EMO Storm Briefing)

**Staff**

Angela Henhoeffler, REMO Coordinator

Joanne Powers, Executive Assistant

**1. CALL TO ORDER**

Mayor David DeVenne called the meeting to order at 1:34 p.m.

## **2. Nomination & Election of Chair & Vice-Chair**

Mayor DeVenne was acclaimed as Chair.

Nominations were called for the position of Vice-Chair. The only person nominated was Councillor Thorburne, who was acclaimed as Vice-Chair.

## **3. Approval of Agenda – Added Items**

Added to the agenda – Item 9.1 – Comfort Centres.

**Moved by Deputy Mayor Moore, seconded by Councillor Thorburne that the Agenda be approved as amended. Motion carried.**

## **4. Approval of Minutes – September 20, 2021**

**Moved by Deputy Warden Shatford, seconded by Warden Webber that the Minutes of September 20, 2021, REMO Advisory Committee meeting be approved as circulated. Motion carried.**

## **5. Business Arising From Minutes**

### **5.1 Emergency Management By-laws**

Ms. Henhoeffler explained that this was a housekeeping item for all municipal units. The Inter-Municipal Services Agreement states that all by-laws must be consistent, and the Town of Lunenburg had not been included since joining REMO in 2017. There are two municipal units still in the process.

**Moved by Warden Webber, seconded by Mayor Bolivar-Getson that the Regional Emergency Management Advisory Committee approve the Regional Emergency Management By-law and recommend to partner Councils to update their Municipal Emergency Management Bylaw for approval. Carried unanimously.**

## **6. New Business**

### **6.1 REMO Planning Committee**

Ms. Henhoeffler explained that in the Inter-Municipal Services Agreement it states that there shall be a REMO Planning Committee. The Planning Committee is a group of key community stakeholders that have engagement responsibility to provide guidance on emergency management plans and procedures for Lunenburg County REMO.

The standard structure would be the same that the Province recommends and would include AECs, CAOs, police, fire services, EHS, and other community groups that may assist in an emergency. The proposed schedule would be three meetings per year, and they would focus on specific items at each meeting.

**Moved by Warden Webber, seconded by Councillor Carver that the Regional Emergency Management Advisory Committee approve the Terms of Reference and Workplan for the REMO Planning Committee, as presented. Carried unanimously.**

## **6.2 REMO Budget**

Ms. Henhoeffler reviewed the proposed 2022/23 REMO budget.

It was suggested to increase the grant amount issued to Lunenburg County Ground Search and Rescue (LCGSAR).

As it is unusual to increase a grant amount without a request from the group, it was suggested that the contingency fund be increased by \$3,000 to allow for an increase in their grant amount. The LCGSAR will be contacted to discuss the amount of the yearly grant.

**Moved by Warden Webber, seconded by Councillor Thorburne that the Regional Emergency Management Advisory Committee recommends a total 2022/23 budget of \$146,300 to partner Municipal Units for approval. Carried unanimously.**

## **7. NS EMO UPDATES**

There was no NS EMO update as Mr. Mitton had to leave for the storm briefing.

## **8. REMO COORDINATOR UPDATES**

Ms. Henhoeffler reported the following:

1. Update on Workplan (including Hurricane Dorian recommendations) were included in the agenda package.
2. Municipal Evaluation Status was also included in the agenda package.
3. Busy weekend for REMO with two back-to-back storms:
  - Ms. Henhoeffler had heard at the beginning of the call that some TMR sites went down. She was not aware of this and asked that she be given more information to ask the province for more information.
  - Ms. Henhoeffler can arrange for someone from Field Communications to do a presentation to REMO on TMR communications – Advisory agreed this would be useful

## **9. ADDED ITEMS**

### **9.1 Comfort Centres**

A concern that there were no designated places for the public to go to get warm in the case of bad storms was brought forward.

It was discussed that everyone is encouraged to be prepared to shelter-in-place for 72 hours. Mr. Dumaresq indicated since the Lunenburg County Lifestyle Centre (LCLC) has been useful in past storms, more work will be done to connect with the General Manager of the LCLC. It was also discussed that because of COVID restrictions on gathering limits, most comfort centres did not open their facilities.

The Municipality of the District of Lunenburg will be adding this topic to a future Council meeting. The Municipality of the District of Chester said it will be discussed with staff.

**10. NEXT MEETING – Monday, March 21, 2022 - 1:30 p.m.**

**11. ADJOURNMENT**

**There being no further business at 2:31 p.m., it was moved by Deputy Mayor Moore, seconded Deputy Warden Shatford that the meeting adjourn. Motion carried.**