

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS
and via audio/video conferencing

Tuesday, May 24, 2022 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson
Deputy Mayor Cathy Moore, District 5
Councillor Leitha Haysom, District 1
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Pam Hubley, District 4
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8
Councillor Reid Whynot, District 9
Councillor Chasidy Veinotte, District 10

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Jeff Merrill, Director of Planning & Development Services
Elana Wentzell, Director of Finance
Bill Schurman, Direction of Recreation, Parks & Tourism
Mark Strickland, Business Development Officer
Abhi Jain, Sustainability Coordinator
April Whynot-Lohnes, Municipal Clerk
Sarah Kucharski, Manager, Corporate Services & Communications (via Teams)
Tina Robichaud-Bond, Executive Assistant

1. Call to Order

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition

2.1 Proclamation – Access Awareness Week

Mayor Bolivar-Getson proclaimed May 29 to June 4, 2022 as Access Awareness Week in the Municipality of the District of Lunenburg to recognize and promote inclusion of all Nova Scotians with disabilities as full citizens within our communities.

3. Public Input - Nil

4. Approval of Agenda

Moved by Councillor Haysom, seconded by Deputy Mayor Moore that the Agenda be approved as circulated. Carried unanimously.

5. Approval of Minutes – Regular Council & Special Council of May 10, 2022

Moved by Councillor Whynot, seconded by Councillor Oickle that the Minutes of the Regular Council and the Special Council meetings of May 10, 2022 be approved as circulated. Carried unanimously.

6. Business arising from Minutes - Nil

7. Awarding of Tenders/RFPs

7.1 Award of RFP 2021-01-402 Cleaning Services for the CES/CEF Building

Jamie Burgess, Municipal Engineer, Greg Jonah, CET, and Larry Feener, Municipal Engineer, were in attendance.

A report from Greg Jonah, Certified Engineering Technologies, titled “Award of RFP 2021-01-402 – Cleaning Services – CES/CEF Building” detailing the results of the submissions was circulated with the agenda.

2022-093 Moved by Councillor Statton, seconded by Councillor Bell that Municipal Council award RFP 2021-01-402 Janitorial, Cleaning and Custodial Services for the CES/CEF Building at 417 Harold Whynot Road, to Inside Out Cleaning Services Inc. for the estimated annual amount of \$22,927.50 plus H.S.T., (to be pro-rated from the signing date of the contract to March 31, 2023 for the first term), with the option for three (3) full additional years, subject to the terms of the RFP. Carried unanimously.

7.2 Award of RFQ 2022-05-301 New or Used Compact Tractor

A report from Bill Schurman, Director of Recreation, Parks & Tourism, titled RFQ 2022-05-301 New or Used Tractor, providing information on the tractor and hard cab was circulated with the agenda.

2022-094 Moved by Councillor Whynot, seconded by Councillor Veinotte that Municipal Council award RFQ 2022-05-301 New or Used Compact Tractor to Green Diamond Equipment Ltd/John Deere for the sum of \$41,144.83, including H.S.T.; and further, authorize the purchase of a Hard Cab for the sum of \$7,821.75, including net H.S.T. from the same supplier.

It was clarified that the tractor and the hard cab to be purchased were new.

The Motion on the floor was voted on and carried unanimously.

7.3 Award of RFP 2021-01-002 Municipal Public Road General Maintenance

A report from Jamie Burgess, Municipal Engineer, titled “RFP Award 2021-01-002: Municipal Public Road General Maintenance” providing details on the submissions was circulated with the agenda.

2022-095 Moved by Councillor Haysom, seconded by Councillor Hubley that Municipal Council award Tender 2021-01-002 Municipal Public Road General Maintenance to Gerhardt Property Improvements for an estimated amount of \$162,038.65, including net H.S.T, for a three-year term.

It was clarified that the major work on the driveways and parking lots were to be supervised and organized by the Engineering Department.

The Motion on the floor was voted on and carried unanimously.

7.4 Award of RFP 2021-01-003 Municipal Public Road Grading & Dust Control

A report from Jamie Burgess, Municipal Engineer, titled “RFP Award 2021-01-003: Municipal Road Grading & Dust Control” providing details on the submissions was circulated with the agenda.

2022-096 Moved by Councillor Bell, seconded by Councillor Whynot that Municipal Council award Tender 2021-01-003 Municipal Public Road Grading & Dust Control to Howard E. Little Excavating Ltd. for an estimated amount of \$239,000.83, including net H.S.T, for a three-year term.

It was clarified that the tender number was issued in 2021, prior to the end of the fiscal year.

Mr. Burgess advised that the use of the term “RFP” in the titles of Items 7.3 and 7.4 was incorrect and clarified that the submissions received were for tenders.

The Motion on the floor was voted on and carried unanimously.

Mr. Burgess, Mr. Jonah, and Mr. Feener left the meeting.

9. Consideration of Correspondence - Nil

10. Recommendations from Committees & Boards

10.1 Policy & Strategy Committee

10.1.1 Emergency Assistance Fund for Community Facilities – Late Applications

2022-097 Moved by Councillor Veinotte, seconded by Councillor Greek that Municipal Council award emergency assistance funding to the community facilities with late applications listed in staff's report in the amount of \$5,000; and further, that the funds be taken from the Safe Restart Fund. Carried unanimously.

10.1.2 Elite Athlete Grant – Christine Anderson

2022-098 Moved by Councillor Oickle, seconded by Councillor Haysom that Municipal Council award the Elite Athlete Travel Grant to Christine Anderson in the amount of \$1,282.50 to participate in the West Coast Wonder Woman Boxing Tournament from May 20-22, 2022.

It was noted that a review of the grant should be considered.

The Motion on the floor was voted on and carried unanimously.

10.1.3 Christmas Tree Purchases from MODL District Producers

Councillor DeLong declared a Conflict of Interest and removed herself from the table.

Moved by Councillor Haysom, seconded by Deputy Mayor Moore that Municipal Council direct staff to purchase Christmas trees for the municipal building from members of the Lunenburg County Christmas Tree Producers within Lunenburg Municipality, with a yearly rotation through the council districts.

Mayor Bolivar-Getson declared a Conflict of Interest and removed herself from the table.

It was noted that the Christmas tree for the municipal building was donated yearly.

The Motion on the floor was voted on and defeated. In Favour: Councillor Haysom

Councillor DeLong and Mayor Bolivar-Getson both returned to the table.

8. Presentations/Scheduled Times

8.1 Petite Watershed Wilderness Area

George Buranyi was in attendance via TEAMS.

Mr. Buranyi advised that he represented the Bridgewater Watershed Protection Alliance, formed to protect the watershed and stop the harvest. He gave a presentation on the reasons for designating the Petite Riviere Watershed area as a wilderness area (circulated with the Agenda).

Mr. Buranyi provided five (5) grounds for a wilderness designation to the Petite Riviere Watershed area and provided details on each:

- Minimize threats to species at risk
- Preserve Biodiversity and carbon sequestration
- Provide recreational opportunities and Quality of Life
- Public lands acquired for conservation
- Ensure protection of the TOB water source

Mr. Buranyi advised that he would forward an electronic copy of the petition to stop the proposed harvest of Crown land around the Minamkeak Lake area and designate the lands in the area as a wilderness area.

Mayor Bolivar-Getson advised that the matter would be referred to another committee where Council could discuss the issue further.

Mr. Buranyi left the meeting

10. Recommendations from Committees & Boards

10.1 Policy & Strategy Committee

10.1.4 Thank You Letter to Basil Oickle

2022-099 Moved by Councillor DeLong, seconded by Councillor Veinotte that Municipal Council write a thank you letter to Basil Oickle for donating each Council member a copy of his children's book, "Cindy is My Name, First Horse Ever". Carried unanimously.

11. Staff Reports

11.1 Recreation Department

11.1.1 Award of Canada Day Grants

A report from Tissy Bolivar, Program Coordinator, titled Canada Day Grants was circulated with the agenda.

2022-100 Moved by Deputy Mayor Moore, seconded by Councillor Haysom that Municipal Council award \$3,125 in Canada Day Grants to support community Canada Day events on July 1, 2022, as follows:

- | | |
|----------------------------------------|---------|
| • Riverport & District Fire Department | \$1000 |
| • Canada Day on the LaHave | \$1200 |
| • Petite Riviere Fire Department | \$ 925. |

Carried unanimously.

11.1.2 Community Event Grant – South Shore Exhibition

A report from Tissy Bolivar, Program Coordinator, titled “Community Event Grant: South Shore Exhibition” was circulated with the agenda.

2022-101 Moved by Councillor Greek, seconded by Councillor Hubley that Municipal Council approve the Community Event Grant for the South Shore Exhibition for \$1,500, taking place July 26 to July 31, 2022. Carried unanimously.

11.3 Administration Department

11.3.1 Funding Award – Comfort Centre, Tancook Island

A report from Alex Dumaresq, Deputy C.A.O., titled “Funding Award – Comfort Centre Policy” providing details on the grant program and MODL Policy 053 was circulated with the agenda.

2022-102 Moved by Councillor Veinotte, seconded by Councillor Bell that Municipal Council award the 2022/23 Comfort Centre Generator Grant to the Big Tancook Island Emergency Response Association (BTIERA) in the amount of \$8,000. Carried unanimously.

12. Mayor’s/Deputy Mayor’s/Councillors’ Matters

12.1 LCLC Update

Councillor Hubley provided an update on the following matters of the May 19, 2022 Lunenburg County Multi-purpose Lifestyle Community Centre as follows:

- Financials to March 31, 2022 were reviewed
- Marketing Strategy
- User Experience Manager - Anil Chakraborty
- Upcoming and cancelled events
- World Juniors possibilities
- Spin bikes received
- 2% increase in membership – March/April
- Connect 2 Rec App going live
- Dehumidification project on schedule

12.2 Deputy Mayor’s Update

Deputy Mayor Moore reported that she attended to cheque signing; agenda briefing meetings; and the Meet & Greet of the New Germany Area Promotion Society.

12.3 Mayor’s Update

Mayor Bolivar-Getson reported that she attended an NSFM meeting; a meeting with resident roads; the MOU service exchange planning meeting; the Sustainability Committee meeting; the

NSFM workshop; the 2022 Police Week Open House; the LCLC meeting; the Next Ride Nova Scotia electric vehicles test drive; the breakfast at Parkdale/Maplewood and other community events in the Municipality.

Meeting recessed at 10:00 a.m.

Meeting resumed at 10: 15 a.m.

8. Presentations/Scheduled Times

8.2 Compost Processing

Stephanie Smits, Supervisor-Outreach & Communications, and Scott Brown, Supervisor–Compost & Septic Treatment, were in attendance via TEAMS.

Ms. Smits and Mr. Brown gave a presentation on Compost Orientation providing details on the following:

- How organics processing began
- Three stages of processing
- Screening
- Contaminates removed by screener
- Regulated production & sales

It was noted that although 2021 was a challenging year, the compost available was enough to meet the demand.

Ms. Smits reported that the compostable bags manufactured by Brand to Earth were made with a vegetable based liner which are compostable.

11. Staff Reports

11.2 Building & Planning Department

11.2.1 Sustainability Committee Update – What we Heard

Mr. Jain gave a presentation and updated Council on the feedback received from residents on the Local Climate Change Action Plan (LCCAP) (circulated with the Agenda). He noted that the feedback was mostly favourable, supportive of the proposed climate actions and provided valuable input.

Mr. Jain's report covered the following:

- Summary of engagement activities
- List of engaged groups
- Results of the online community engagement survey
- Summary of the virtual public engagement sessions

- Next steps

It was noted that the question on the survey regarding initiating community pledge received negative feedback and that it was possible that the question was misunderstood. It was clarified that the initiative was a personal pledge to take action.

Mr. Jain reported that the next steps were to prepare a final list of actions and recommend a reduction target.

A question was raised as to where the Municipality's efforts should be focused. Mr. Jain advised that as actions were prioritized, the items that could be impacted the most would be undertaken first.

13. Added Items - Nil

14. In Camera

At 11:18 a.m., it was moved by Deputy Mayor Moore, seconded by Councillor DeLong that Municipal Council go In Camera to discuss the following items:

14.1 Contract Negotiations re Pinegrove Outdoor Play Association under Section 22(2)(e) of the MGA

14.2 Potential Litigation under Section 22(2)(g) of the MGA

Carried.

Municipal Council In Camera in session.

At 12:27 p.m., it was moved by Councillor DeLong, seconded by Councillor Whynot that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

15. Adjournment

There being no further business at 12:28 p.m., it was moved by Councillor Whynot, seconded by Councillor Haysom that the meeting adjourn. Carried.