

Municipality of the District of Lunenburg

Minutes of a Meeting of the Planning Advisory Committee

Held in Council Chambers, 10 Allée Champlain Drive, Cookville NS

In Person and Via Audio and Video Conference

Thursday, January 25, 2024 – 7:00 p.m.

Attendance

Peter Simpson, Member at Large, Chair
Councillor Martin Bell, District 2, Vice Chair
Mayor Carolyn Bolivar-Getson, ex officio
Councillor Cathy Moore, District 5
Councillor Michelle Greek, District 7
Councillor Chasidy Veinotte, District 10
Keith Drysdale, Member at Large
Larry Hagell, Member at Large (via video conference)

Staff

Jeff Merrill, Director of Planning and Development Services
Ella Gindi, Planner I
Jennifer Harrietha, Administrative Assistant

Regrets

Ann Mech, Member at Large

1. Call to Order

Mr. Merrill called the meeting of the Planning Advisory Committee (PAC) to order at 7:00 p.m. and acknowledged that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Introduction of Committee Members and Staff

Municipal council, staff, and members at large introduced themselves.

3. Election of Chair and Vice Chair

3.1. Nomination and Election of Chair

Councillors Bell and Member at Large Mr. Simpson were nominated for Chair of the Planning Advisory Committee. Councillor Bell declined the nomination. Mr. Simpson was elected as Chair.

Mr. Simpson took the Chair.

3.2. Nomination and Election of Vice Chair

Councillors Bell and Member at Large Mr. Drysdale were nominated for Vice Chair of the Planning Advisory Committee. Councillor Bell was elected as Vice Chair.

Moved by Mayor Bolivar-Getson, seconded by Councillor Greek that the ballots for nomination and election of the Chair and Vice Chair of the Planning Advisory Committee be destroyed.

Carried unanimously.

4. Procedure for Public to Address the Committee

Mr. Simpson read aloud The Procedure for Addressing the Committee (printed at the bottom of the agenda) to those in attendance.

5. Approval of Agenda

Moved by Councillor Veinotte, seconded by Councillor Moore, that the agenda of the Planning Advisory Committee be approved as circulated.

Carried unanimously.

6. Approval of Minutes – November 23, 2023

It was clarified that the approval of the minutes is for the November 23, 2023 and not November 24, 2023, as noted on the agenda.

Moved by Mayor Bolivar-Getson, seconded by Councillor Bell, that the minutes of the November 23, 2023, Planning Advisory Committee be approved as circulated.

Carried unanimously.

7. Business Arising from Minutes (Nil)

Mr. Merrill provided an update on the amendments to the Riverport and District Secondary Planning Strategy and Land Use By-law (as discussed at the November 23, 2023 PAC meeting).

Municipal Council at their January 9, 2024 meeting accepted and approved the PAC's recommendations to:

- Rezone the two lots identified from environmental sensitive zone to rural-three zone,
- Municipal staff to meet with the Riverport Area Advisory Committee to discuss the new wetland policy.

8. Planning Advisory Committee Matters (Nil)

9. Heritage Advisory Committee Matters

9.1. Substantial Alternative to St. John's the Evangelist Anglican Church 388 LaHave Islands Road, Bell Island

Ms. Gindi presented to the committee the request received for alternation to the St. John's the Evangelist Anglican Church (report attached to the agenda). The proposed alternation would remove the existing deck and steps and replace it with an accessible ramp.

The deck and steps are not considered to be a character defining element to the current structure.

The committee discussed the following:

- Accessibility of this building, and all public buildings,
- The renovation mimicking the current building style/colour.

**Moved by Councillor Veinotte, seconded by Mr. Drysdale that the Heritage Advisory Committee recommends to Council to approve the proposed alternation to the municipal registered heritage property St. John's the Evangelist Anglican Church.
Carried unanimously.**

10. Added Items – Nil

11. In Camera - Nil

12. Next Meeting Date - Thursday, February 22, 2024

13. Adjournment

There being no further business at 7:27 p.m. the meeting adjourned.