

## **Municipality of the District of Lunenburg Minutes of a Meeting of the Finance Committee**

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS

**Tuesday, September 3, 2024, 2024 – 9:00 a.m.**

### **Attendance**

Councillor Martin Bell, District 2, Vice Chair

Mayor Carolyn Bolivar-Getson (via Teams)

Deputy Mayor Wendy Oickle, District 3

Councillor Pam Hubley, District 4

Councillor Cathy Moore, District 5

Councillor Sandra Statton, District 6 (via Teams)

Councillor Kacy DeLong, District 8

Councillor Chasidy Veinotte, District 10

Councillor Reid Whynot, District 9

### **Regrets**

Councillor Leitha Haysom, District 1, Chair

Councillor Michelle Greek, District 7

### **Staff**

Tom MacEwan, Chief Administrative Officer

Elana Wentzell, Director of Finance

Alex Dumaresq, Deputy Chief Administrative Officer

Tina Robichaud-Bond, Acting Municipal Clerk

Joanne Powers, Executive Assistant

### **1. Call to Order**

Councillor Bell called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

### **2. Announcements/Acknowledgements/Recognition**

Councillor DeLong acknowledged the Lunenburg Yacht Club, the Planning Committee, and the volunteers for hosting the 2024 Mobility Cup from August 26 to 30. Sailors travelled from as far away as Hawaii and California to participate.

### **3. Public Input – Nil**

### **4. Changes/Approval of Agenda (as circulated)**

**Moved by Councillor Moore, seconded by Councillor Veinotte that the Agenda be approved as circulated. Carried unanimously.**

### **5. Approval of Minutes – July 2, 2024**

**Moved by Councillor DeLong, seconded by Deputy Mayor Oickle that the Minutes of the July 2, 2024, Finance Committee meeting be approved as circulated. Carried unanimously.**

**6. Business Arising from Minutes – Nil**

**8. Consideration of Correspondence - Nil**

**9. Recommendations from Council – Nil**

**10. Staff Reports**

**10.1 Finance Department**

**10.1.1 Operating Variance Report 1<sup>st</sup> Quarter (to June 30, 2024)**

Elana Wentzell, Director of Finance, reviewed her report titled, “Operating Variance Report 1<sup>st</sup> Quarter (to June 30, 2024)” providing details of the operating budget accounts where variances to the budget have occurred (included in the agenda package). Ms. Wentzell noted that staff comments are included on the report for all variances over \$1000.

It was clarified that the “Actual to Date” amount posted for the Deed Transfer Tax was for a portion of the year (April to June), not the full year.

**10.1.2 Capital Status & CCBF Investment Report 1<sup>st</sup> Quarter (to June 30, 2024)**

Elana Wentzell, Director of Finance, reviewed her report titled, “Capital Status & CCBF Investment Report 1<sup>st</sup> Quarter (to June 30, 2024)” providing details on the status of the projects approved in the fiscal year (included in the agenda package).

It was clarified that the funds spent on the Community Solar Garden project were to cover the cost of the Power Purchase Agreement application.

Updates were provided on the following projects:

- Tax Bill Portal - the contract for the software was received and implementation was expected to be completed by fall/winter.
- Mush-a-Mush Washrooms – Design meetings are scheduled. Plan is to tender this fall, but design must be finalized first.

A question was raised regarding the use of portable generators versus permanent structures for the generators. It was explained that the mobile generator was for the New Germany pump stations. The Municipality does not own land in that area to house a permanent generator. It was noted that adjacent property owners could be contacted for possible land use to house permanent generators.

A question was raised about what projects would be completed within the fiscal year. Stephen Pace, Director of Engineering & Public Works, provided information on the various projects and reported that all are on target for completion.

### **7.1 Kidney Foundation of Canada, Atlantic Branch - Farm to Table —~~Marlene Dorey~~**

Marlene Dorey, Major Gifts Officer, Kidney Foundation of Canada, Atlantic Branch, gave a presentation on, “Kidney Foundation of Canada, Atlantic Branch” (included in the agenda package). The topics discussed included:

- The Kidney Foundation of Canada
- Programs and Services
- Short Term Financial Assistance
- Camp Lots-a-Wata
- Why Kidneys Are So Important
- Recent Stats
- 2<sup>nd</sup> Annual Farm to Table

Ms. Dorey emphasized the importance of the Farm to Table fundraiser as it was one of their major fundraising events and encouraged everyone to consider attending.

Ms. Dorey left the meeting.

## **10.2 Economic Development**

### **10.2.1 Internet Update**

Dave Waters, Director of Economic Development, reviewed the presentation, titled, “Internet Update” (included in the agenda package). The topics covered in the presentation included:

- Internet Review from Start to Finish
- Partners & Projects
- Successes
- Setbacks
- Final Numbers

Mr. Waters reported that the initial goal of the internet project was to have 95% of households in MODL connected to fibre based services. He noted that 98.2% of households were connected to fibre based services and 100% of the district had service above 50mbps. Overall, it was a 25M project that along with the private sector contributions saw MODL contributing 2.7M, the province 10.6M, and the federal government 1.04M.

The meeting recessed at 9:59 a.m. and resumed at 10:12 a.m.

**11. Added Items - Nil**

**12. In Camera**

**At 10:12 a.m., it was moved by Councillor Whynot seconded by Councillor Hubley that the Finance Committee go In Camera to discuss 12.1 Land Acquisition under Section 22(2)(a) of the MGA. Carried unanimously.**

Finance Committee In Camera in session.

**At 10:53 a.m., it was moved by Councillor Whynot, seconded by Councillor Moore that Finance Committee come out of In Camera and return to open session. Carried unanimously.**

Finance Committee in session.

**13. Adjournment**

There being no further business, the meeting adjourned at 10:53 a.m.