



Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: **Benjamin Brooks**
 Claimant's Title: **Councillor**
 Period Covered: **October 1 - December 31 2024**

Paid by Municipality

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5838	Meals			*Other Expenses	Credit Card	Invoice
							Breakfast	Lunch	Dinner			
11-16-2024	Bell Mobility - Cell (November)									63.78		63.78
12-16-2024	Bell Mobility - Cell (December)									36.66		36.66
										-		-
10-23-2024	Apple iPhone 15									893.64	893.64	-
11-28-2024	The Westin Halifax (TRAVEL)		653.85							-	653.85	-
12-11-2024	NSFM Conference	862.50								-	862.50	-
12-11-2025	NSFM Conference carbon offset fee	5.00								-	5.00	-
										-		-
10-29-2024	Council session				50.00	29.19				-		-
										-		-
11-04-2024	New Councillor Training Halifax				218.00	127.27				-		-
11-12-2024	Council orientation				50.00	29.19				-		-
11-13-2024	Emergency Management training Oak Island				76.00	44.37				-		-
11-19-2024	Council orientation				50.00	29.19				-		-
11-26-2024	NSFM Halifax				218.00	127.27				-		-
										-		-
12-03-2024	Council orientation				50.00	29.19				-		-
12-12-2024	Council retreat Windhorse Farm				72.00	42.03				-		-
12-13-2024	Council retreat Windhorse Farm				72.00	42.03				-		-
12-17-2024	Council orientation				50.00	29.19				-		-
		867.50	653.85	-		528.92	-	-	-	994.08	2,414.99	100.44

Total Expenses: 3,044.35
 Less amount paid directly by municipality: **2,515.43**

528.92

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.